



## National Institute of Technology Calicut

### Office of Dean (R & C)

Online Continuing Education Programme (CEP)

### Consolidated details of Honorarium and Tax deducted

#### *Details of the program*

Title of the programme:	
Programme date in DD/MM/YYYY to DD/MM/YYYY:	
Short name of the programme:	
Engaged hours:	
Organiser's details (Name, Department, Interdisciplinary group, or any other entity):	

#### *Consolidated details of Honorarium and Tax deducted*

Name of expert with designation	External (address)/ internal (Dept. Name)	Date	No. of Sessions	Honorarium per session*	Total Honorarium (including tax)	Bank A/C details Account No: Bank Name: PAN Number:	Tax % (normally 10%)	Tax amount	Honorarium (after deducting tax)	Advance Receipt/ Voucher No.
---------------------------------	---	------	-----------------	-------------------------	----------------------------------	--	----------------------	------------	----------------------------------	------------------------------


\* A session is 1.5 hours

**Forwarded to Dean (R&C):** Request to make payments via Bank transfer. We have checked and countersigned all Bills/ Receipts/ Vouchers.

Date:

Organiser's (coordinator's) Name(s) and signature(s):

Forwarded by:

<b>For office use only</b>	
Checked & Verified	Office of Dean (R & C)
Date:	Dean (R & C)