

# Parent Teacher Association

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## **Minutes of the Executive Committee Meeting held at 10.30 AM on 26/3/2015** **in Mini Conference Hall, Old Administrative Block**

The meeting started at 10.30 AM. The minutes of the Meeting are given below:

1. The members were formally welcomed by Dr. M. L. Joy, Dean Students Welfare. He informed about the inability of the Secretary to attend the meeting due to personal reasons.

### **2. Minutes of the last ECM**

The minutes of the previous Executive Committee Meeting held on January 24, 2015 were presented by the Joint Secretary and was confirmed.

### **3. Fund status Discussion.**

The Joint Secretary informed that due certain additional financial support offered by the PTA in the past like support for study room assistants in Central Library, support for Mr. Mannam Venkateswaralu (who had died due to tragic accident in the campus) etc., the fund position needs significant enhancement. It was suggested by Mr. K C Sashidhar that considering the various new activities taken up by the PTA, the funding provided by the Institute to the PTA needs to be doubled. It was decided by the members to submit a request to the Institute in this matter giving the details of additional expenditure as compared to the previous years. It was also decided to explore the possibility of requesting contributions to the PTA from the parents in addition to the contribution from the Institute. It was suggested to keep sufficient contingency in the future budgets of the PTA.

### **4. Report on work done after the last meeting**

The Committee observed that there are two pending cases of financial support already approved in the previous meeting. It was decided to speed up the process to avoid any further delay.

### **5. Travel Fellowship-PTA contribution Discussion**

The Committee ratified the decision of temporarily discontinuing the Travel Fellowships in this academic year.

**6. Request for financial assistance by Ragam '15 Organizers.**

The request for financial assistance by the Ragam '15 organizers was considered and it was decided to sanction an amount of Rs. 1,50,000/- from the PTA. The Committee decided to provide the amount as a reimbursement of the expenses related to the event on production of original bills and receipts. The organizers must submit the breakup of the expenses that need to be reimbursed by the PTA along with their request.

**7. Request for financial assistance from students**

The Committee considered the request from Mr. Priyaraj V B (B100573EE) for financial assistance. The request did not contain any specific details of his exact financial requirement. Hence, it was decided to return the request to the student to provide his exact requirements.

**8. Discussion on the activities for the current academic year**

The Committee decided to continue all the activities of the PTA during the last year and opined that more activities can be taken up based on the fund availability.

**9. Any other Matter**

1. The Dean Students Welfare and the Chief Warden mentioned about the rising alcoholism and drug abuse among students. It was decided to send letter (through email) from the PTA to parents expressing our concern about drug abuse, alcoholism, unauthorized use of vehicles in a rash manner by students etc. The parent members also shared their observation about forceful collection of money from students for T-shirts, that too with objectionable printed matter. The parent members appreciated the efforts by the Institute in spreading awareness amongst the students to keep away from such undesirable activities. However it was felt that there must be support and initiations from the parent's side also for such actions to be successful.
2. The parent representatives in the Committee suggested that parents can also help the student community by providing them assistance for placements, obtaining internships through their contacts in industry etc. PTA can formulate appropriate mechanism to collect information from the parents who can support in this regard.
3. Mr.K.C.Shashidhar, requested the Chief Warden to ensure proper space for drying of clothes and installation of washing machines in hostels. The Chief Warden informed that spaces for drying clothes are already made available and Hostel Section would consider installation of washing machines if requests come from the students. He said that good laundry facilities are currently available to the hostel inmates.
4. Mr. K. C .Shashidhar remarked that menu in the hostel should be modified to ensure healthy diet for the students. He further suggested that a parent member from the Executive Committee can be made a member in the Hostel Committee. The Chief Warden welcomed this suggestion and requested to submit a formal letter in this regard from the PTA.

The meeting ended at 12.30 PM.

Following members attended the meeting.

1. Dr.S.Chandrakaran
2. Dr. A P Shashikala
3. Dr. M L Joy
4. Dr. Arun P
5. Dr.G.Unnikrishnan
6. Mr.K.C.Shashidhar
7. Mr.Nirmal Kumar E K
8. Mr.V.Sasheendran

Sd/  
Secretary

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